



# Vanpool Program

## TDM MEASURE:

For Development Projects with at least 25 employees, the property owner shall implement an employer or building manager-sponsored Vanpool, coordinated by the Development Project's TDM coordinator. The Vanpool will primarily provide service between the project site and locations where Vanpool users live. The property owner shall purchase or lease vans for employee use and pay for mileage and maintenance of the vehicles. Vanpool service shall not replicate Muni transit service. HOV-3 fulfills the Employer Provided Transit option for projects subject to Environment Code Section 427 (Commuter Benefits Program).

OPTION A	POINTS:
<b>One point</b> for non-residential Development Projects with less than 100,000 square feet of <u>Occupied Floor Area</u> .	<b>1</b>
OPTION B	POINTS:
<b>Two points</b> for non-residential Development Projects with greater than or equal to 100,000 and less than 200,000 square feet of <u>Occupied Floor Area</u> .	<b>2</b>
OPTION C	POINTS:
<b>Three points</b> for non-residential Development Projects with greater than or equal to 200,000 and less than 300,000 square feet of <u>Occupied Floor Area</u> .	<b>3</b>

### APPLICABILITY:

The measure is applicable to Development Projects in land use categories A and B that employ at least 25 people and are located in an area that is either (1) not well served by public transit or (2) are located in an area that does not have regular public transit service between the project site and the origins or destinations of the project site's employees.

### POINTS:

**1-7** ○○○○○○○○

NOTE: A project sponsor can only receive up to 14 points between HOV-2 and HOV-3.

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HOV-3

<b>OPTION D</b>	<b>POINTS:</b>
<b>Four points</b> for Development Projects with greater than or equal to 300,000 and less than 400,000 square feet of <u>Occupied Floor Area</u> .	<b>4</b>
<b>OPTION E</b>	<b>POINTS:</b>
<b>Five points</b> for Development Projects with greater than or equal to 400,000 and less than 500,000 square feet of <u>Occupied Floor Area</u> .	<b>5</b>
<b>OPTION F</b>	<b>POINTS:</b>
<b>Six points</b> for Development Projects with greater than or equal to 500,000 and less than 600,000 square feet <u>Occupied Floor Area</u> .	<b>6</b>
<b>OPTION G</b>	<b>POINTS:</b>
<b>Seven points</b> for Development Projects with greater than or equal to 600,000 square feet of <u>Occupied Floor Area</u> .	<b>7</b>

**DEVELOPMENT REVIEW:** The property owner shall submit plans that identify the location and dimensions of the Vanpool parking spaces on the project site. SFMTA and Planning Department staff shall review the plans to provide a staff recommendation regarding the service. If SFMTA and Planning Department staff recommend that the service should be approved, City staff shall allocate points based on the description below.

**PRE-OCCUPANCY MONITORING AND REPORTING:** The TDM coordinator shall facilitate a site inspection by Planning Department staff to verify that the Vanpool parking spaces were constructed as specified in the project approvals.

Additionally, City staff shall provide the TDM coordinator with a copy of the approved TDM Plan. The TDM coordinator will provide City staff with a signed letter agreeing to distribute the TDM Plan via new employee packets, tenant lease documents, and/or deeds. City staff may contact the TDM coordinator for further information regarding this measure.

**ONGOING MONITORING AND REPORTING:** The property owner shall submit invoices for Vanpool services provided during the last year with any sensitive billing information redacted, and documentation of marketing materials provided for the service. City staff will perform one site visit every three years to verify that the project continues to meet the standards specified in the project approvals.

**RELEVANT MUNICIPAL CODE(S):** Planning Code Sections 151.1(g)(1)(C)(i), 163, and 962 and Environment Code Section 427.