



# Delivery Supportive Amenities

**TDM MEASURE:**

The Development Project shall facilitate delivery services by providing an area for receipt of deliveries that offers one of the following: (1) clothes lockers for delivery services, (2) temporary storage for package deliveries, laundry deliveries, and other deliveries, or (3) providing temporary refrigeration for grocery deliveries, and/or including other delivery supportive measures as proposed by the property owner that may reduce Vehicle Miles Traveled by reducing the number of trips that may otherwise have been by single occupancy vehicle.

For land use Category A (Retail) uses, note that this measure is intended to create a centralized area for receipt of deliveries for employees, and not a location for visitors to pick up purchased goods.

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**DEVELOPMENT REVIEW:** The property owner shall describe the delivery supportive amenities to be provided and submit plans that identify the location of the amenities.

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**PRE-OCCUPANCY MONITORING AND REPORTING:** The TDM coordinator shall facilitate a site inspection by Planning Department staff to verify that the physical measures, such as a staffed desk, clothes Lockers for larger deliveries, refrigerator for groceries, etc., have been constructed and meet the standards specified in the project approvals.

Additionally, City staff shall provide the TDM coordinator with a copy of the approved TDM Plan. The TDM coordinator will provide City staff with a signed letter agreeing to distribute the TDM Plan via new employee packets, tenant lease documents, and/or deeds.

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**APPLICABILITY:**

This measure is applicable to Development Projects in land use categories A, B, and C. However, it is best suited to larger residential (land use category C) and office (land use Category B) developments and/or other employment centers, such as large retail (land use category A) and institutional uses (land use Category B), particularly in locations with low auto mode share.

**POINTS:**

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# DELIVERY-1

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**ONGOING  
MONITORING AND  
REPORTING:**

The property owner shall submit photographs to verify the continued availability and operation of delivery supportive amenities. City staff will perform one site visit every three years to verify that the project continues to meet the standards specified in the project approvals.

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**RELEVANT  
MUNICIPAL  
CODE(S):**

None.